



Privacy Notice – Job Applicant

This privacy notice tells you about the information we collect from you when you apply for a job that we have advertised. In collecting this information, we are acting as a data controller and, by law, we are required to provide you with information about us, about why and how we use your data, and about the rights you have over your data.

Who are we?

We are ReMark International B.V. You can contact us by email to our Chief Information Security Officer: ciso@remarkgroup.com or by telephone on +31 20 545 5101.

We have appointed a Data Protection Officer. Any enquiries or concerns about our use of your personal data that cannot be addressed internally can be mailed to dpo@remarkgroup.com.

What personal data do we collect?

When you submit your application details to us, we ask you for personal information such as:

- Name;
- Address;
- Telephone number;
- Email address;
- Previous positions, remuneration levels and work experience;
- Personal motivation statements;
- Education and qualification details;
- Educational reference contact details;
- Professional reference contact details;
- Passport (or other photographic identification);
- Visa (or letter of authority).

Why do we collect this information?

We use your information in the ways that you would expect:

- to assess your suitability for the job advertised;
- to invite you to an interview;
- to verify your experience and qualifications;
- to verify your identity;
- to verify your legal right to work in The Netherlands;
- to undertake required tests by law
- to confirm an offer of employment to you.

We ask for your consent to do this, and we will only consider your application for as long as you continue to consent.

What do we do with your information?

We securely store your information and we may share it with third parties, such as specialist training or assessment testing companies, or government agencies.

We may share it within our group of companies and distribute it internally to assist in the recruitment assessment, wherever they are located. We will always use a secure method of distribution when we share your information. We will not use the information to make any automated decisions that might affect you.

How long do we keep your information for?

Your information is kept for up to 6 months if you are unsuccessful in your application. If you are successful with your application, your information is kept for up to 7 years after your employment with us ceases.

Your rights over your information

By law, you can ask us what information we hold about you, and you can ask us to correct it if it is inaccurate.

You can also ask for it to be erased and you can ask for us to give you a copy of the information.

You can also ask us to stop using your information – the simplest way to do this is to withdraw your consent, which you can do at any time, either by emailing, writing or telephoning us using the contact details above.

Your right to complain

If you have a complaint about our use of your information that cannot be resolved, you can contact:

- ReMark's lead supervisory authority: Dutch Data Protection Authorities Office via their website at: <https://autoriteitpersoonsgegevens.nl/en/contact-dutch-dpa/contact-us>
or write to them at:
Autoriteit Persoonsgegevens
Postbus 93374
2509 AJ DEN HAAG
- Or the data protection authority of your country of residence. You can find the contact details [here](#).

